

**FORM C3****Deadline:  
9 June 2017****HKTDC Hong Kong  
Sports & Leisure Expo 2017  
香港貿發局香港運動消閒博覽 2017****21-25/ 07 / 2017****Return to :**  
Exhibitions Department  
Hong Kong Trade Development  
Council  
Unit 13, Expo Galleria, HKCEC,  
1 Expo Drive, Wanchai, Hong Kong  
Tel : (852) 2240 4124  
Fax : (852) 2270 5806  
Attn : Mr Kevin Koo  
Email: [kevin.wh.koo@hktdc.org](mailto:kevin.wh.koo@hktdc.org)**Exhibitors' Grand Hall Performance Stage Application Form**  
**(Tentative Venue: Sports Arena/ LOHAS Paradise)****IN BLOCK LETTERS**

Company Name : \_\_\_\_\_

Booth No. : \_\_\_\_\_

Contact Person : \_\_\_\_\_ Position : \_\_\_\_\_

Address : \_\_\_\_\_

Tel. : \_\_\_\_\_ Onsite Mobile: \_\_\_\_\_

Fax : \_\_\_\_\_ Email : \_\_\_\_\_

**Activity Details**

1. Name of proposed performance : \_\_\_\_\_

2. Abstract of the proposed performance (*Please attach additional sheets if necessary.*):

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3. No. of On-stage Performer(s) : \_\_\_\_\_

4. Please list your priorities for the date of your performance (1 for the first choice and 5 for the last choice):

Date	21/7 (Fri)	22/7 (Sat)	23/7 (Sun)	24/7 (Mon)	25/7 (Tue)
Priorities (Rank 1 -5)					

Note:

1. Value per Session (30 minutes): **HK\$3,980/ US\$510** (All exhibitors are entitled to apply for one FREE session.)
2. Please complete and return the Request Form on or before the **deadline 9 June 2017**. Applicants will be notified whether their application is successful or not.
3. The first application of each company will be allocated timeslot on the **first-come-first-served basis**. Incomplete applications will not be handled and given any timeslots. Any available timeslots after the first assignment will be allocated to the second application (if applicable) on the same basis. Should there be further timeslots available, the subsequent assignment(s) will follow the same mechanism.
4. If any companies would like to change their timeslot(s) after the announcement of the timeslot(s), Organiser will rearrange only after all successful applications confirm the acceptance of their timeslots.
5. Please arrive the event venue 15 mins prior to the performance start time. If the performance/ presentation does not match with the submitted information, Organiser reserves the right to terminate the performance(s) of that company.
6. The applicants should be responsible for the admission arrangement of any invited guests, e.g. on-stage performers, awardees of presentations, guest audiences etc. For ticketing details, please refer to the Sports & Leisure Expo 2017 Official Website.
7. **For any music, audio and visual to be played in the fairground, companies are required to apply for the copyright license prior to the Sports & Leisure Expo 2017.** Organiser will not be responsible for any copyright infringement.
8. Organiser reserves the final rights on any application result, timeslot allocation and may make alternations to the performance schedule without prior notice when needed. Performance content is subject to the Council's final approval.

Authorised Signature & Company Chop :		Date :	
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*\*Please use photocopy in case of insufficient space*

(For office use)	<b>Acknowledgement of Receipt by HKTDC</b>
Received on: _____	By: _____

表格 C3

截止日期:

2017年6月9日

HKTDC Hong Kong  
Sports & Leisure Expo 2017  
香港貿發局香港運動消閒博覽 2017

21-25/ 07 / 2017

請交回:

香港貿易發展局

展覽事務部

香港灣仔博覽道一號

香港會議展覽中心

博覽商場13號

古偉雄先生收

電話: (852) 2240 4124

傳真: (852) 2270 5806

電郵: [kevin.wh.koo@hktdc.org](mailto:kevin.wh.koo@hktdc.org)

廣告及推廣機會

參展商大會堂節目時段申請表  
(暫定地點:動感競技場/悠遊天地)

請以正楷填寫

公司名稱: \_\_\_\_\_

攤位編號: \_\_\_\_\_

聯絡人: \_\_\_\_\_ 職位: \_\_\_\_\_

地址: \_\_\_\_\_

電話: \_\_\_\_\_ 手提電話: \_\_\_\_\_

傳真: \_\_\_\_\_ 電郵: \_\_\_\_\_

節目詳情

1. 節目名稱: \_\_\_\_\_

2. 節目簡介 (如有需要, 請附上附加頁作解釋):

\_\_\_\_\_  
\_\_\_\_\_

3. 上台表演人數: \_\_\_\_\_

4. 請以優先次序選擇演出日期 (1 為最優先, 5 為最後選擇):

日期	21/7 (星期五)	22/7 (星期六)	23/7 (星期日)	24/7 (星期一)	25/7 (星期二)
優先次序 (必須填寫 1-5)					

注意事項：

1. 每節時段申請費用(30 分鐘)：HK\$3,980/ US\$510 (凡參展商均可免費申請一節時段。)
2. 請填妥申請表格，並於 **2017 年 6 月 9 日**或以前交回本局。申請接納與否，主辦機構會個別通知報名之參展商。
3. 大會將根據申請表收妥之時間以**先到先得形式**分配時段。不完整的申請將不獲處理。如申請單位遞交超過 1 份申請表，大會將以申請單位最先遞交的申請表所列出的優先時段次序為準。若有額外時段，已獲批一個申請的單位的第二份申請可根據先到先得形式獲分配第二個時段，如此類推。
4. 於申請結果公佈後，成功申請單位如欲更改時段，大會將於所有成功申請單位確認分配時段後，再行處理。
5. 活動當日，請於節目開始前 15 分鐘到達表演場地準備。如單位的表演內容與申請時提供的資料不符，大會有權取消單位參與「香港運動消閒博覽」現場表演節目的資格。
6. 申請單位請自行安排嘉賓(例如：表演者、頒獎禮之得獎者、台下嘉賓等)入場。門票詳情請參閱香港運動消閒博覽網頁。
7. **請提供詳細節目內容、相片、所需道具及器材等資料。如需在會場內播放音樂，參加者必須於香港貿發局香港運動消閒博覽 2017 前辦妥有關之版權申請手續。**如牽涉任何侵權行為，大會概不負責。
8. 香港貿易發展局保留批准任何活動申請、時段分配及更改節目時間之最後權利，而不作另行通知。主辦機構亦保留對表演內容作最後核准之權利。

授權人簽名及公司印章：		日期：	
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<b>(由本局填寫)</b>		<b>香港貿易發展局收件確認</b>	
收件日期:	_____	收件人:	_____

\*註：如有需要，請用影印本填寫。