

18- 24 / 7 / 2018

Circular – SLE2018

※※ Special Circular (3) ※※
Move out Arrangement & Use of Vehicle Permit

(1) Special Move out Arrangement

(i) Vehicle Permit for Lorries / Light Goods Vehicles

Vehicle permits will be issued to each exhibitor for entering the loading /unloading area of the Hong Kong Convention and Exhibition Centre on the move-out day (24 July) and throughout the exhibition period including the move-out day (18-24 July). The permit must be displayed on the windscreen to facilitate inspection, and is **only valid for use at the specified dates and times** indicated on the permit.

Move-Out Day “Special Arrangement” for Vehicles on 24 July

Control point will be set-up at the entrance of HKCEC, goods vehicles will **only be allowed** to enter into the HKCEC loading areas with:

- (a) **Vehicle Permit** issued by HKTDC **AND**
- (b) **Trip Ticket** issued at the Vehicle Marshalling Area

Move-out procedure

1. Before proceeding to the HKCEC loading area, all vehicles **MUST** first report to the **Tsing Yi Vehicle Marshalling Area**
2. The vehicle marshalling area will be opened at **2:00 p.m.** until all the move-out activities finished on **24 July**.
3. Upon arrival at the vehicle marshalling area, the drivers **MUST** first present the **Vehicle Permit issued by HKTDC, queue up** and wait for the further instructions given from the attendant of HKCEC. The waiting time at the vehicle marshalling area may vary and would depend on the total number of vehicles, move-out speed and the prevailing traffic condition.
4. After 5:00 p.m. on 24 July 2018, a **Trip Ticket** will be issued to the drivers at appropriate time.
5. The driver must then proceed to HKCEC loading area via Expo Drive **within 2 hours** with
 - a. **Move-out Vehicle Permits** issued by the HKTDC **AND**
 - b. **Trip Ticket** issued at the Tsing Yi Vehicle Marshalling Area
6. Drivers **failing** to present the above 2 permits will **NOT** be allowed to enter into HKCEC loading area.
7. If the vehicle marshalling area becomes overloaded, HKCEC will implement further measures at discretion.

Vehicles will be given a ticket with the clock-in time when entering the HKCEC loading/unloading area. With an aim of alleviating the traffic congestion due to a high usage of loading/unloading facilities, the free-of-charge loading/unloading time during the fair period is limited to 1 hour. The HKCEC will impose charges on vehicles with extended stay on 17-24 July. The charges are as follows:

First 1 hour (after clock in):	Free
First 2 hours:	HK\$100/every 30 mins or part thereof
After 3 hours after:	HK\$150/every 30 mins or part thereof
Each lost ticket (exclusive of overtime charge):	HK\$500

Payment (if any) will be collected at the exit control booth with official receipt. Please note that vehicle permits are not suitable for parking purpose, and is not valid for private cars. The Expo Drive Hall loading area admits vehicles of 2.2m or below only.

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Private cars and taxis will be allowed to enter into the HKCEC at the discretion of the traffic control attendants during the move-in and move-out periods. No waiting or parking at the HKCEC is allowed. Private cars and taxis entering HKCEC will NOT be required to present any Vehicle Permit nor report to the vehicle marshalling area. However, drivers can only unload their goods at the Expo Drive / Harbour Road Entrance of the HKCEC. No waiting or parking at the HKCEC is allowed.

(iii) HKCEC Car Park (Urban Parking)

Exhibitors may utilise the HKCEC Car Park (Urban Parking) which locates at the Expo Drive Central from 17 to 24 July (include Move-in/out day). Private cars and light goods vans which are not going to the loading area may use the car park either in form of hourly or daily parking (need to apply and pay beforehand).

(2) Distribution of Vehicle Permit

According to the booth area and hall distribution, the organiser has divided different vehicle permit time slots. All exhibitors should make the move-out arrangement according to the vehicle permit received.

**24 July Vehicle Permit for Move-out –
Expo Drive Entrance (New Wing)**

- 1) 17:00 - 19:00
- 2) 19:00 - 21:00

Remarks: According to the traffic conditions, the police may implement traffic diversions at the vicinity of HKCEC on the move-in and move-out day.

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Tsing Yi Vehicle Marshalling Area / 青衣車輛等候處



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香港會議展覽中心 - 行車路線圖
Hong Kong Convention and Exhibition Centre - Road Map

(由2018年6月18日上午9時開始生效 Valid from 18 June 2018, 09:00)



備註：由於灣仔發展計劃第二期及沙田至中環線(沙中線)項目鄰近會展中心，道路或會實施臨時改道。此行車路線圖只供參考，要得知最新安排，請留意現場交通指示牌。
Remarks: Due to Wanchai Development Phase II and MTR Shatin Central Link projects near the HKCEC, temporary traffic diversions are in effect. The map is for reference only. For latest arrangements, please refer to traffic road signs on location.